

Chief Executive Officer
Ryan Harris



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Director
James Ferguson, Director

Board of Directors
Regular Meeting
Minutes
September 23, 2024 @ 1pm
Fall River Boardroom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:00 PM on the above date.

BOARD MEMBERS PRESENT:

Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Jim Ferguson, Director
Lester Cufaude, Director

ABSENT:

Libby Mee, CHRO
Theresa Overton, CNO

STAFF PRESENT:

Ryan Harris, CEO
Travis Lakey, CFO
Valerie Lakey, CPRO
Keith Earnest, CCO
Kristi Shultz, Retail Pharmacy Manager
Daryl Schneider, Cardiac Rehab/PT Manager
Tanya Walters, Team Mayers MVP
Jack Hathaway, Director of Quality
Jessica DeCoito, Director of Operations

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:

3 APPROVAL OF MINUTES

3.1 A motion/second carried; Board of Directors accepted the minutes of August 28, 2024. **Utterback, Ferguson** **Approved by All**

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 Resolution 2024.13 –August Employee Of The Month: Tanya Walters. Motion Moved, Seconded And Approved. **Utterback, Humphry** **Approved By All**

4.2 Pharmacy: Written report submitted. Les asked Keith the reason why Mayers does not provided specific pneumonia shots and shingles shots to the community. Keith explained that we do not yet have the freezer space but we will, in the Master Planning renovation. Ryan will follow up regarding the pneumonia shots. Keith explained the "Glove Tips" bi annual testing, to ensure that bacteria is not being transferred. Les also asked for an explanation regarding copay with Mayers Pharmacy versus Burney Rite Aide. Les will provide the information necessary for Kristi Shultz to review the reason why.

4.3 Retail Pharmacy: Written report submitted. Kristi explained the lag in the previous TPA contract within Retail Pharmacy.

4.4 Cardiac Rehab/PT: Written report submitted. Daryl explained that a part time PT is interested in coming aboard, starting October 14 2024. She explained this will bring down the need for travel registry. PT visits continue to trend upward.

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 Committee Report:

Financials were approved and projects will be discussed.

Travis explained that the AR days are slightly down. He explained that weekly revenue cycle meetings are being held to mitigate this- including 4 outsourced billers and the in-house billers are receiving training.

The Rural Health Clinic billing will also be brought in house.
 Jeanne asked about the DIR fees and Travis explained that they are slowly being worked on.

5.1.2	August 2024 Financial Review Motion moved, seconded and approved.	<i>Humphry, Ferguson</i>	<i>Approved by All</i>
5.2	Quality Committee		
5.2.1	September Quality Meeting Committee Report: Les explained that I2I was discussed in the meeting, in relation to Quality Improvement. Jack showed the department data in Teams and how the trends can be seen every month. Jack will take the data from all departments and combine them for the Board to see- including the Quality sub committee that will provide the data necessary. Ryan also mentioned that the Hospital Relicensing Survey crew is on-site, reviewing every department except the RHC and Skilled Nursing.		
6	OLD BUSINESS		
6.1	Master Planning Update and Budget: Jessica and Ryan explained that the square footage has decreased, medical trailers for some imaging services instead of brick and mortar and the ceased expansion of the Burney Rural Health Clinic- to reach the budget needed. The PIN 74 project is included in the budget- the air conditioning back up generators.	<i>Utterback, Ferguson</i>	<i>Approved by All</i>
6.2	Board By-laws: Jessica explained that the version provided is simply an "easier to read" version, including the changes proposed and the wordage needed for ACHC. Jeanne pointed out that in some sentences, the by-laws include "hospital" instead of "district". Section 4.1.2, page 15- Les asked that the wordage "among the board" to "to the board". It was agreed that Ryan will the Board Members a tour of the Burney campus next meeting and Fall River Campus the meeting after that. Les will provide the Board with the documentation regarding the State responsibilities of the Board. Motion made, seconded and approved with the amendments discussed.	<i>Humphry, Utterback</i>	<i>Approved by All</i>
7	NEW BUSINESS		
7.1	Policies and Procedures Page Number: Policy Name: 41-42 Core Privileges Licensed Marriage & Family Therapist Privileg 43-49 Emergency Exit Plan - Fall River 50-52 Emergency Notification Plan for Skilled Nursing Facilities 53-55 Infectious Disease Core Privileges 56-72 Medical Equipment Management Plan 73-75 Obtaining Surgical Informed Consent 76-78 Perioperative Use Of Sequential Compression Sleeves 79 Separation of Hazardous Materials Storage Areas Policy 80-84 Standing Orders - Administering Phizer-BioNTech Covid 19 Va 85-88 Standing Orders - Administering Influenza Vaccine to Adults 89-92 Standing Orders - Administering Pneumococcal Vaccines to A 93-94 Using Standing Orders for Administering Vaccines	<i>Hathaway, Ferguson</i>	<i>Approved by All</i>
7.3	October's Board Meeting Date change from October 30 th to 29 th : Motion made, seconded and carried.	<i>Utterback, Ferguson</i>	<i>Approved by All</i>
7.4	Ignite the Patient Experience:		

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Ryan explained that an outside company group will come in to work with ELT, Physicians, NP's and the Board regarding patient experience on November 20th with a working lunch. The Board agreed to be present at the workshop, to be involved.

7.5	Conflict of Interest Policy: Jessica explained that any revisions needed, she can end to FPPC. Les will review the policies noted in the policy itself. The policy was pushed to next Board meeting.		
7.6	PIN 74 Project- Burney Annex: Back up air conditioning generator that focuses on the residents , rather than most of the building. This work was due to be completed in January 2024, however the plans were not approved in time. Motion was made, seconded and carried to approve the budget.	Utterback, Cufaude	Approved by All
7.7	I2I Proposal: Ryan explained that he is proposing a 3 year contract, at \$76,000 per year because of the importance needed for quality improvement. This program will help Jack and others meet the standards of quality easier, on an annual basis. Motion was made, seconded and carried to approve the budget.	Cufaude, Utterback	Approved by All

8 ADMINISTRATIVE REPORTS

8.1 Chief's Reports: written reports provided in packet

8.1.1	DOO: Written report submitted. Jessica explained the status of the solar panel project- being pushed back due to plan review and flood plain revision. The water at the Lodge was tested and the results came back clean. She explained that the Food and Nutrition team loved their appreciation lunch and would like to do it a few times per year.		
8.1.2	CFO: Written report submitted. Travis explained that we are currently searching for commercial bank loans, for the Master Planning additions needed.		
8.1.3	CHRO: Written report submitted. Libby and Val will be in charge of the patient experience project. Ryan updated the Board about progress, regarding the potential Physician candidates.		
8.1.4	CPRO: Written report submitted. Val explained the bill that was vetoed regarding the healthcare building expansion bill. Since, strategies include individual hospitals writing their own bills to submit to the Senate or to do nothing. She explained why Prop 35 is important to vote "yes" on. She explained that Laura Beyer is continuing to work on grants. She explained that Phase 1 and 2 of the TCCN building plans have been approved.		
8.1.5	CCO: Written report submitted. Jeanne asked if the new lab machine has been purchased and Ryan confirmed. Keith explained that our facility went above the 3% Blood Culture Contamination Rate so our lab and IP are receiving education regarding contamination.		
8.1.6	CNO: Written report submitted. Ashley explained the 3 Fall River interns starting this week- 2 in Nursing and 1 in HR.		
8.1.7	CEO: Written report submitted. Daryl Schneider proposed holding a "Provider Appreciation Event" on October 9 th for community physicians, ELT and managers. Ryan met with the CEO of Mountain Valleys, regarding emergency dental services for our community and grant collaboration. Ambulance and Emergency Helicopter in the area were discussed.		

9 OTHER INFORMATION/ANNOUNCEMENTS

9.1	Board Member Message: Mayers Foundation "Denim and Diamonds fundraiser, community events at TCCN with the new website, thanking entire Mayers team regarding the work going towards ACHC.		
9.2	Board Governance Tool Kit: review and discussion took place on Board Education Programming.		

10 Move into Closed Session: 3:00 pm

10.1 Hearing (Health and Safety Code §32155) – Medical Staff Credentials

Approved by All

MEDICAL STAFF REAPPOINTMENT

Kelly Kynaston, MD (T2U) – Telemedicine
Tom Watson, MD – Active

MEDICAL STAFF APPOINTMENT

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Matthew Kilpatrick, MD – (Redding Pathologists) Pathology
Jonathan Hester, MD (TCR) – Radiology
Thomas Powierza, MD (TCR) - Radiology

10.2 Conference with legal counsel regarding pending litigation (§54956.9)

11 Reconvene Open Session: 4:05 pm

12 Adjournment: 4:05 pm. Next Meeting October 29, 2024.

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District


Board Member


Board Clerk

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