

Chief Executive Officer
Ryan Harris



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Lester Cufaude, Director
James Ferguson, Director

Board of Directors
Regular Meeting
Minutes
August 28, 2024 – 1:00 pm
FR Boardroom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:01 PM on the above date.

BOARD MEMBERS PRESENT:
Abe Hathaway, President
Jeanne Utterback, Vice President
Tami Humphry, Treasurer
Jim Ferguson, Director
Lester Cufaude, Director
ABSENT:

STAFF PRESENT:
Ryan Harris, CEO
Travis Lakey, CFO
Theresa Overton, CNO
Valerie Lakey, CPRO
Keith Earnest, CCO
Libby Mee, CHRO
Britany Hammons, ADON SNF
Lindsey Crum, Hospice
Samanthan Weidner, Telemedicine
Katrina Williams, Team Mayers MVP
Jack Hathaway, Director of Quality
Jessica DeCoito, Director of Operations

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS:

3 APPROVAL OF MINUTES

3.1 A motion/second carried; Board of Directors accepted the minutes of July 31, 2024 **Utterback, Humphry** *Approved by All*

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 Resolution 2024.12 –July Employee of the Month: Katrina Williams is very deserving of this award. Her work on the safety committee has been instrumental. She is a pharmacy tech and has been a go getter for all of our new Cerner and Pyxis implementations. She is a huge part of our department's success. **HUMPHRY, FERGUSON** *Approved by All*

4.2 Hospice: Great to have our new employee on board. It's been busy with admissions and having a new and energized team member has been helpful. Developing our resources for bereavement, especially with youth.

4.3 Mayers Health Foundation Quarterly: written report submitted. \$18,000 was made on the golf tournament.

4.4 Skilled Nursing Facility: Currently at 77 residents but will be back up at 78 within a few weeks with scheduled admissions. We are working to develop our visits with families and potential residents to meet them in person in their environment. We have hired an interim DON that will be starting on September 9th.

4.5 Telemedicine: written report submitted. We are receiving quite a few referrals from Hill Co. Clinic. Telemedicine has been able to connect our community to the specialists they need from the ease of staying local. We are looking into the remote patient monitoring, starting from scratch, and beginning the process of charges will work.

5 BOARD COMMITTEES

5.1 Finance Committee			
5.1.1	Committee Report: Year end numbers were great. AR report from Danielle was good news – we have received some of the large swing claim, with more anticipated on collection within the next 30 days, brining our AR days down 7. Becker’s announced 2024 CFO’s to know and we congratulate Travis on his honor. Cash on hand looks good. DHLF came out with a highly likely plan to increase supplemental payments that would give us a large amount, should it pass. Travis will also represent on the HQI Affordability Board.		
5.1.2	June and July 2024 Financial Review Motion moved, seconded and approved.	<i>Cufaude, Ferguson</i>	<i>Approved by All</i>
5.2 Quality Committee			
5.2.1	August Quality Meeting Committee Report: met on Monday. Les will now meet on the regular with Med Staff Coordinator to prepare the discussion and approval of credentials prior to the meeting. Updates provided on ACHC and measures. Would like to have a demo of where and how to find MCN training for the whole Board.		
6 OLD BUSINESS			
6.1	Master Planning Update and Budget: provided a packet of budget versions. No action taken as it is not ready yet for approval. Just a version for you to see that we are working on updating to cut down the total budget number.		<i>No action taken</i>
6.2	Board By-laws: reviewed comments and changes. Motion made, seconded and approved.	<i>Cufaude, Humphry</i>	<i>Approved by All</i>
7 NEW BUSINESS			
7.1	Policies and Procedures Page Number: Policy Name: 49 Annual Performance Improvement Project 50-66 Cleaning, Disinfection and Storage of Endoscopes 67 Disposal of Surplus or Excess Properties 68-75 Fire Drill Incident Critique, MMH777 76-86 Hazardous Materials and Waste Plan 87-92 Safe Patient Handling Policy 93-94 Sterile Supplies: Event Related Shelf Life & Storage 95-98 Trash and Biohazardous Waste 99-119 Utility Systems Management Plan 120-123 Physician Orders (policy)-Verbal, Telephone and or Text 124-133 Security Management Plan 134-154 Fire Safety Management Plan 155-180 Fire Safety Response Plan 181-206 Emergency Operations Plan - Utilities Plan	<i>Humphry, Ferguson</i>	<i>Approved by All</i>
7.2	Fy24 Organization Analysis: Motion moved, seconded and carried.	<i>Utterback, Cufaude</i>	<i>Approved by All</i>
7.3	September Board Meeting Date Change - move from the 25th to the 23 rd , FR. Please add October Board Meeting to Tuesday, October 29 th – add to September Board Agenda Motion moved, seconded and approved.	<i>Utterback, Humphry</i>	<i>Approved by All</i>
8 ADMINISTRATIVE REPORTS			
8.1 Chief’s Reports: written reports provided in packet			
8.1.1	DOO: Updates were provided on projects. Med Gas panel is closed up with scheduling for FS Medical and then IOR & HCAI for final closeout. Temporary Transfer switch project is done and final reports are ready for signature. Fire Alarm project is still a challenge – we are looking for an HVAC company to install duct		

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detectors right now to get us to the next part of the project. Solar project plans were reviewed by the county and Veregy has 10 points of clarification/fixes to make. The well at the lodge was inspected by H2O Pro. It looks like our pump is at 25 GPM where our well is only producing 11 GPM. And the pump power was unstable causing issue. This will get fixed with the hope that no well will need to be drilled.

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- 8.1.2 **CFO:** Debt schedule for USDA was provided in packet.
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- 8.1.3 **CHRO:** Attended the CEO Regional meeting and interacted with other HR heads. Gig Workforce was a topic of discussion – this would be a regional group app that would allow us to show open shifts that other facilities RNs, Providers, etc could help cover shifts. Discussion with group also included LVN to RN programs for the new RN ratios for SNFs. Conversation also occurred with what every facility is doing with current covid precautions. Evaluations have been closed out and best response this year. Re-orientation has rolled out with 12 hrs of content.
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- 8.1.4 **CPRO:** Report submitted.
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- 8.1.5 **CCO:** 24-25 Covid vaccine has been released and ordered. IP team just received an email from CDPH on our SNF vaccination rate which is above state rate – we are at 54% and state average is 20%. PT lost their registry Physical Therapist and won't be coming. Lab is looking at new equipment that will allow us to test a lot of our current send outs that take days to get results back.
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- 8.1.6 **CNO:** CDPH was onsite yesterday and today for self-reports. Between CDPH surveyor and our nurse call vendor, we received many compliments on our facility and what we offer our residents.
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- 8.1.7 **CEO:** CMO offer has been sent out. Medical Director offer has been sent out. And a Clinic Medical Director candidate will be coming out soon for a visit. Shasta Co. Public Health was onsite and had a great collaborative meeting. AI Solution kickoff call took place with Avodah Med. Attended the CEO Regional meeting. Big topic was looking a collaborative partnership with mobile MRI. The group also discussed comparing top 50 products with the current GPOs and seeing where the best deals are. Clinically Integrated Network (system of hospitals) that would maintain independence the leverage of a group negotiating a contract. A lot of great discussion occurred and our next meeting will be in November.

9 OTHER INFORMATION/ANNOUNCEMENTS

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- 9.1 Board Member Message: Employee of the Month. Golf tournament recap, Denim & Diamonds date, TCCN update, 2024 accomplishments, update on all of our services, Travis' accomplishments for Becker's and HQI.
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- 9.2 Board Governance Tool Kit: review and discussion took place on Board Assessments.

10 Move into Closed Session: 4:01 pm

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- 10.1 Hearing (Health and Safety Code §32155) – Medical Staff Credentials

Approved by All

MEDICAL STAFF REAPPOINTMENT

Stephen Loos, MD (TCR) – Telemedicine
Shelleen Denno, MD - Hospitalist

MEDICAL STAFF APPOINTMENT

Mark Faltaous, MD (Dir. Radiology) – Telemedicine
Rashmi Hande, MD (Dir. Radiology) – Telemedicine
William Pace, MD (TCR) – Telemedicine
Natalie Nelson, NP – Hospitalist

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- 10.2 Conference with legal counsel regarding pending litigation (§54956.9)

11 Reconvene Open Session: 4:30 pm

12 Adjournment: 4:30 pm

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I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Board Member

Board Clerk

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