

Date: May 27, 2015
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: Vice President Kerns called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Art Whitney

Board Members Absent: Abe Hathaway, President

Staff Present: Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO, Louis Ward, COO; Caleb Johnson, CCO; Marlene McArthur, IHF CEO; Mary Ranquist, Hospice Manager;

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

3. APPROVAL OF MINUTES – A motion/second (*Vasquez, Whitney*), and carried, the Board of Directors accepted the minutes for the Regular meeting – April 22, 2015 **Approved All**

4. Hospice Quarterly Report – Mary Ranquist, Hospice Manager – Census Report (Exhibit A)
It has been very busy since January. The department is looking at purchasing new CAD pumps – current ones are 15 years old. They will cost about \$1500 each and they will buy 2 and recondition 2 pumps. There is a continued effort to update equipment. Ranquist reported that \$3587.56 was raised at the Hospice dinner. Additionally, she reported they are working on cleaning up the Riverview House. Hospice has also been working with finance on reporting. (Cost Report and CAPS report.)

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- ▶ **Matt Rees, CEO:** Working on the building and financing. We will be addressing that issue later on the agenda.
- ▶ **Sherry Wilson, CNO:** CNA class finished last week –students will be testing soon. We have started the interview process to hire some of the graduates. We received 2 grants for the patios in Burney. The Alzheimer's Unit patio will be a larger project. BJ Macey is back to work. We have been receiving several intakes. We are at 76 for SNF census now.
- ▶ **Keith Earnest, CCO:** Huge progress in E-Prescribe in ER. Orienting the physicians one at a time. Food – Drug interaction reports are in place; dietary gets the reports. This allows for adjustments to be made. Earnest noted that Gail Leonard, Hospice Social Worker filled in for BJ Macey as Acute Social Worker while Macey was out on medical leave.
- ▶ **Louis Ward, Chief Operating Officer:** Fall River clinic about 95% complete. Exam tables will be here next Tuesday. He invited board members to come and see. We are still working on plans, etc. for the Burney clinic.

IT – now live with electronic prescriptions. We are connected with California Immunization registry.

Sac Valley Med Share – Health Information Exchange – merging with North Valley Health connect. Ward is interested in serving on that board.

Purchasing – purchased new beds with grant from the foundation. New resident beds.

Environmental Services – Aramark now comes out of Sacramento instead of Redding. Some adjustments with delivery time, etc.

- ▶ **Caleb Johnson, Chief Compliance Officer:** Johnson has been working on applying for NPI for the clinic. He addressed a phone conference with Wipfli regarding a needs assessment. Possible grant money available to pay for the assessment if we include demographics out of our service area. The assessment will use our demographics and the OSHPD data we received.

We fell short on cash collections this last month. With LTC and the new rate, there was a glitch that resulted in us not getting paid. In the ER – one of our doctors became “unlinked” we were not being paid for him. This is making our AR higher than normal (increased by 117,000 over previous month). The linking issue is just with medicare.

- ▶ **Marlene McArthur, IHF Chief Executive Officer:** Written report attached. (**Exhibit B**)

6. BOARD COMMITTEES:

6.1 Finance Committee – Chair Allen Albaugh

6.1.1 Committee Meeting – Corrected errors in the reports. Last month wasn’t a good collections month. Statistically – the committee looked at FTE’s – increased by 20-30% since 2012. It was noted we still have a lot of work to do on expenses.

6.1.2 April 2015 Financials – Approval tabled to June pending corrections

6.1.3 Building Options – (Exhibit C) Ward presented a couple of different options and a timeline. Building permit needs to be issued by April 1, 2017. Meets \$15.2 million dollar budget – including the seismic wall.

Option #5

Tear down existing Station 3 wing and add to it – toward the highway. ER, lab and radiology. Repurposing old space and bringing it up to code would be costly.

Option #7 (The favored option)

- Build off of the west side of the building (9200 sq. feet)
- ER patient flow is important
- PAR has been turned in
- Need to have everything in by August – before USDA goes to another budget
- This plan allows for growth
- \$15 million for the building and the seismic wall (already approved by OSHPD)– but does not meet NPC 2030 requirements.
- USDA package will be \$22.8 million (Refinance AP bond)
- Rees addressed projects that would be included in fundraising projects. (Helipad, ambulance garage, NPC 2030 improvements)
- Would need \$2 mil from GO Bond – this will keep taxes at \$50 per \$100,000
- We are including \$1 mil of fundraising in the figures.
- Working with 2 architects to get plans and ideas
- USDA said if the project is fully secured then the state can sign off – it does need to go to national to get a sign off for the design build.
- Discussion about fire suppression – that cost should be quite a bit smaller since it is a smaller building.

Next steps – Design Build legislation, RFP, decide on architect

(A lot of the preliminary work is already done.)

6.1.4 IGT Documents – Recommend the approval of the signatures on the IGT documents **(Albaugh, Whitney) – Approved All** Timeline would hopefully see payment in November. We have to pay off current line of credit to get a new one to put in for IGT

6.2 Strategic Planning Committee – Vice Chair Mike Kerns

6.2.1 Committee meeting – Much of the same information covered in regular meeting was covered in the SP Committee meeting. See minutes as sent.

6.2.2 SSV Trauma/Base Station – Tabled to June when Abe Hathaway is here with his expertise. (see Albaugh's notes) There was some discussion. Albaugh noted that this hospital is based on our ER. No change in the level of care. Med Staff was concerned – until it was discussed and explained. Would be able to have more available ER nurses. We were behind several years on paperwork due to SSV. We are not meeting requirements of Trauma status. Kerns asked if the board needs to make the decision. Rees needs to see if this is an operational issue or a board issue. Whitney wants to make sure it doesn't affect Quality.

6.2.3 LAFCO Update – Marlene McArthur was present to explain the current status of district expansion and LAFCO. There is a change in LAFCO management again. McArthur's calls were referred to attorney Jim Underwood. LAFCO was scheduled to come to MMHD's May board meeting before this change in management happened. MMHD's original resolution for district expansion was in January 2012. If we are interested in proceeding – we need to take action and have a new resolution. Kerns asked to continue efforts to get appropriate people here from LAFCO to answer our questions on how we should proceed.

6.3 Quality Committee – Chair Mike Kerns

5.3.1 Committee Meeting Report – See minutes as distributed

5.3.2 Policies & Procedures – (Kerns, Vasquez) Approved All

- AHP Reappointment

7. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

- ▶ Board Education – QHR Webinar 2nd Tuesday each month, 10 a.m. PST
- ▶ Vasquez attended ACHD Annual Meeting in Monterey May 6-8, 2015. She reported on the meeting. **(Exhibit D)** Ideas from meeting: Use Mission and Vision statements at the beginning of meetings. Community Health, coalitions, etc. Quality presentation on fiduciary responsibility is also about quality. Rees was given award for advocacy.
- ▶ Lakeview Board Training

8. ANNOUNCEMENT OF CLOSED SESSION: 2:55 PM

9. RECONVENE OPEN SESSION – ANNOUNCE ACTION TAKEN IN CLOSED SESSION

10. ADJOURNMENT: There being no further business, at the hour of 3:01 p.m., President Hathaway declared the meeting adjourned. Next meeting June 24, 2015 – Burney

