

Chief Executive Officer
Chris Bjornberg



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

Board of Directors
Regular Meeting
Minutes

January 26, 2022 – 1:00 pm
FR Boardroom & Zoom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:01 PM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

STAFF PRESENT:

Louis Ward, Former CEO
Chris Bjornberg, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Val Lakey, ED of CR & BD
Jessica DeCoito, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: Jeffrey Oldson: lack of prenatal care in the area for our working family. Owner of a forestry business locally. Both MMHD and MVHC are not able to provide prenatal care and it would be appreciated if we looked into bringing that care back into our area.

3 SPECIAL PRESENTATION: recognition of CEO Ward & introduction of CEO Bjornberg: a big thank you to Louis for the years of endless support and great leadership. We will miss you. Welcome Chris to team Mayers. We look forward to your leadership.

4 APPROVAL OF MINUTES

4.1 A motion/second carried; Board of Directors accepted the minutes of December 1, 2021 *Guyn/Hathaway* **Approved by All**

4.2 A motion/second carried; Board of Directors accepted the minutes of Special Meeting Minutes December 17, 2021. *Vasquez/Hathaway* **Approved by All**

5 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

5.1 A motion/second carried; Alyssa Stanyer was recognized as December Employee of the Month. Resolution 2022-01. *Hathaway/Vasquez* **Approved by All**

5.2 Director of Nursing – SNF: written report submitted. SNF census in FR is down to 25 and we cannot admit because our status is in Yellow. Weekly COVID testing of all employees will start on Monday, January 31st – highly recommended by CDPH. We will be using rapid tests because the immediate result will help with stopping the asymptomatic positive cases from coming in right away.

5.3 Hospice Quarterly Report: written report submitted. Received a new car. Census increased and we have had a short staff schedule, so we utilized Registry staff to help during the shortages. Request for Hospice to go into Clinic and talk with providers about their services. Marketing meeting set up with Val.

6 BOARD COMMITTEES

6.1 **Finance Committee**

6.1.1	Committee Report: Financials are looking good. AR is being watched carefully and constantly being worked on with certain payers holding onto payments longer than usual. Retail Pharmacy is still having swings in their financials as well as the Rural Health Clinic. Heard from Outpatient Medical and Med Staff.		
6.1.2	November-December 2021 Financials: motion moved, seconded and carried to accept the financials.	<i>Hathaway/Guyn</i>	<i>Approved by All</i>
6.1.3	Retail Pharmacy Sign: sent to the full Board for discussion from Finance Committee. Tabled until the March meeting.		
6.1.4	Bank Signers Change: New CEO added into account	<i>Hathaway/Guyn</i>	<i>Approved by All</i>
6.2	Strategic Planning Committee Chair Vasquez: No January Meeting		
6.3	Quality Committee Chair Utterback		
6.3.1	Committee Meeting Report – Lots of department reports. Director of Quality provided some great spreadsheets and graphs that will help make the information easier to understand and read.		
7	OLD BUSINESS		
7.1	Board Calendar: What is necessary? How often do we need to be compliant? What departments are required to report at what committee and how often? Lean Project for this process and will be run by Candy Detchon.		
8	NEW BUSINESS		
8.1	Policy & Procedure Summary: good to see a lot of policies are retired, deleted, or fixed.	<i>Vasquez/Hathaway</i>	<i>Approved by All</i>
8.2	Policy & Procedure Approval: this includes policies that are so significantly changed or are brand new and need to come forward to the Board. <ul style="list-style-type: none"> - Blood Gas and Lactate i-STAT – will take back for review - PPE AB2537 – passed - Signature Authority - \$50,000 since has been amended – passed - Surgery, General Core Privileges – passed - Bylaws, Medical Staff – passed 	<i>Vasquez/Guyn</i>	<i>Approved by All</i>
8.3	Resolution 2022-02: Authority to Sign: one minor change from “of” to “or”. Motion moved, seconded, and approved.	<i>Guyn/Hathaway</i>	<i>Approved by All</i>
9	ADMINISTRATIVE REPORTS		
9.1	ED of Community Relations & Business Development: Budget Hearings start next week. AB1400 – word is it might not pass with some Assembly members unknown of their vote. Partnership Wellness Days postcard going out. Collaboration with local businesses and school district to help encourage better choices and investigate the wellness opportunities provided to them. COVID Pay for employees will be coming back – lots of details being worked up still.		
9.2	Chief's Reports		
9.2.1	CFO: nothing more to add outside of the finance notes.		
9.2.2	CCO: Hospice numbers are through the roof. We will be working on marketing with Val soon. Covid therapeutics are ever changing – some antibody options have since been removed but we have some other options in very limited numbers. Rapid Covid tests will be available in the Retail Pharmacy very soon. Shuttle machine in the Physical therapy is an awesome addition to the PT services.		
9.2.3	CNO: CNA class is going well. Waiting list for the next session of classes. 22 vacancies in CNA spots that will hopefully be filled with the class. Issues of transfers from facility to facility due to lack of staff at other facilities or lack of bed availability. Actively working on solutions to get our patients the care they need. The Lab will be getting a new machine but switch out is TBD. Radiology will be down in the Ultrasound department due to staffing and unfortunately we have to refer our patients to Redding or Modoc. We should have a replacement in the department by February 21 st .		
9.2.4	COO: The landscaping in the demolition project area will occur this spring. Water Leak damage affected four exam rooms at the RHC. The timeline is about a month out from having the rebuild. Daycare bid has yet to be received but could be larger than what we had originally budgeted. A revised budget will be provided once the bid is received. Minor renovations of the Arts & Trophies building for Hospice office space will start soon.		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

Laundry facility final is called for Tuesday of next week and we should get occupancy then. Purchasing will be getting an update to make the supply room more user friendly for both department staff and all other hospital staff.

- 9.2.5 CEO: 257 employees are being tracked for vaccinations. 220 are fully vaccinated with 37 providing exemptions. Working on getting everyone to meet the March 1st Booster mandate. Welcome to Chris Bjornberg to the Mayers Team and good luck – you have an amazing team here at Mayers.

10 OTHER INFORMATION/ANNOUNCEMENTS

- 10.1 Board Member Message: Employee of the Month, vaccine update, availability of rapid tests, free online Covid tests per household, voucher program reminder, PT shuttle, CNA class, HCAI update in regards to seismic rating. Prenatal Care is definitely an avenue we want to do more research in and use our Rural Health Clinic as an avenue to provide.

11 ANNOUNCEMENT OF CLOSED SESSION: 3:43 PM

- 11.1 Report of Actions from Closed Sessions: Report
December 8, 2021: Board approved all Medical Staff Credentials
January 17, 2022: Board approved CEO Contract

- 11.2 **Medical Staff Credentials Government Code 54962** Action Item
AHP Appointment
Rozlyn Bauer, NP – Family Medicine

Medical Staff Appointment
Douglas W. Terry, MD – Emergency Medicine
Salah Sherif, MD – Emergency Medicine

Medical Staff Reappointment
William Dykes, MD – Emergency Medicine

- 11.3 **Real Estate Government Code 54954.5 (B)** Action Item
Med Staff Credentials were approved unanimously.
Real Estate Contract approved for purchase on APN 023-210-062, 023-340-028, 023-340-029
unanimously.

12 ADJOURNMENT: 4:01 pm

Next Regular Meeting: January 26, 2022

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Jeanne Utterback
Board Member

Jessica Decoito
Board Clerk