



Mayers Memorial Hospital District

Board of Directors
Finance Committee
Minutes

April 28, 2021 – 9:00 am
Teleconference Call – FULLY Remote

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 9:02 am on the above date.		
	BOARD MEMBERS PRESENT:		STAFF PRESENT:
	Abe Hathaway, Committee Chair Tami Vestal-Humphry, Director		Travis Lakey, CFO Ryan Harris, COO Marinda May, Social Services Sondra Camacho, Activities Brigid Doyle, Staff Development Jessica DeCoito, Board Clerk
	ABSENT:		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None		
3	APPROVAL OF MINUTES		
	3.1	A motion/seconded carried; committee members accepted the minutes of March 31, 2021	Humphry, Hathaway
			Humphry – Y Hathaway – Y
4	DEPARTMENT REPORTS:		
	Acute Social Services: Long term care has been the focus. Swing Bed process to get patients in has improved. A Lean project did take place to help streamline the process for admitting in both LTC and Swing Bed. Steve Bevier has been a huge benefit to the Burney LTC. Beds are open in both FR and Burney. Waiting list is set up for mostly Alzheimer patients, which is an area that doesn't have beds available.		
	Activities: New Activities Van has been a huge help, especially with appointments taking place in two places at once. More gardening activities taking place this summer. Most expenses are very minimal. Looking for a hairdresser that can come to both FR and Burney LTC and provide hair care services. Keeping up on activities while still considering the COVID restrictions and safety measures.		
	Staff Development: Relias training platform has helped keep everyone up to date on their certifications, licenses, training, etc. Especially with COVID – we have continued to complete our trainings remotely. Expenditures have included new American Heart Assoc. Manuals, some additional trainings, etc.		
	Infection Control: need clarification on the part time Infection Control staff member.		
5	FINANCIAL REVIEWS		
	5.1	March 2021 Financials: Retail Pharmacy Consultant findings: too much inventory and we can renegotiate 340B with MVHC. CLIA is the lab certification and we are still waiting to get this number. Hazard Pay Bill is trying to get approved at the capital and would not credit us for the hazard pay we've provided to employees already. And would only consider certain categories of employees and not all within the health care field.	Humphry, Hathaway
	5.2	Accounts Payable (AP) & Accounts Receivable (AR): Cash on Hand 250 days, AR Days 57.72 and AP at 747,965.	Humphry – Y Hathaway – Y
6	NEW BUSINESS		
	6.1	Daycare Budget Increase: Original budget was at \$50,000 to help open the daycare. Money hasn't been spent yet. But with the county requiring a TI Permit, we will have to perform ADA upgrades in bathrooms and ramps in the entrances and exits of the building. Estimation of new work to be done will be an additional \$25,000. \$10,00 for Engineer and \$15,000 for the work. This will change our schedule by 6 months. A motion/seconded carried; Recommendation to send to full Board for Approval for an additional \$25,000.	Humphry, Hathaway
			Humphry – Y Hathaway – Y
7	ADMINISTRATIVE REPORT – will be provided at Regular Board Meeting. CEO Ward on a District Health Leadership Forum Board Meeting during Finance Committee Meeting.		

8	OTHER INFORMATION/ANNOUNCEMENTS: None
9	ADJOURNMENT – 9:55 AM
	Next Finance Committee Meeting: May 26, 2021

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.