

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
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**Board of Directors
Finance Committee
Minutes**

December 2, 2020 – 10:30 am
Teleconference Call – FULLY Remote

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 10:30 am on the above date.		
	BOARD MEMBERS PRESENT:		STAFF PRESENT:
	Abe Hathaway, Committee Chair Allen Albaugh, Board Member		Candy Vculek, CNO Travis Lakey, CFO Louis Ward, CEO Ryan Harris, COO Jessica DeCoito, Board Clerk
	ABSENT:		
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None		
3	APPROVAL OF MINUTES		
	3.1	A motion/seconded carried; committee members accepted the minutes of October 28, 2020.	Albaugh, Hathaway Albaugh – Y Hathaway – Y
4	DEPARTMENT REPORTS:		
	Director Nursing – Acute: Nurses dedicated to COVID patients – no shared nurses between Acute and COVID wards. 1 RN to 4 COVID patients, with Dr. Saborido dedicated to those patients. Continue to test residents, patients and individuals – both rapid tests when needed and weekly tests.		
5	FINANCIAL REVIEWS		
	5.1	October 2020 Financials: Cash on Hand 246. Prescription refills continue to climb month to month. 340B program has ended up being non beneficial to our Retail Pharmacy. Conversation took place about what the business would look like without 340B. We would like to bring an outside pharmacy vendor to look audit our program and let us know what we can do to improve our bottom line. Once our clinic opens up, the 340B program should be beneficial to the pharmacy. NHW: Project Management costs were more than budgeted due to Special Inspections that were required for the project. Depreciation will look high in November-December financials packet but adjustments will occur later.	Albaugh, Hathaway Albaugh – Y Hathaway - Y
	5.2	Accounts Payable (AP) & Accounts Receivable (AR): AR Days 66 and AP at 451,423	
	5.3	Board Quarterly Finance Review: Kuebler's Furniture expense was for Riverview House.	Hathaway, Albaugh Albaugh – Y Hathaway - Y
	5.4	Independent Audit: Dues to CARES Act confusion, we have been held up on how to proceed forward. Still a lot of unknowns on how to track the data. A report is due in January but no guidelines have been created, so likely will be pushed out. Audit timeline is projected for Spring.	
	5.5	Cost Report: Medicare and Hospice is completed and turned in. Medical is on extension because we don't have an audit to turn in with it. Next year's Cost Reports will include the NHW square footage.	
6	ADMINISTRATIVE REPORT – Shasta Co. COVID cases on Oct. 28 were 1987 versus 5132 today, for the total number since the pandemic started. 62 hospitalized cases and 4 are here at MMHD. Estimate of 488 cases are active vs. 120 on October 28 th . 50 deaths total today vs 31 deaths on October 28 th . Locally, we <u>estimate</u> roughly 35 cases in the last 7 days. Quarantines has caused workforce shortages in both MMHD and other businesses. 1 positive at FR Elementary and 1 positive at FR High School with 39 student quarantines tied to this one case. Communication regarding COVID has been amped up with lots of new sign ups to the weekly emails and a lot more messaging. Continuously working on our testing strategies. Our COVID unit is full but Operations and Nursing teams are creating more isolation areas for both facilities to help with a surge in positive patients needing care. Staffing is a huge priority to make sure our patients are taken care of. Nurses from Surgery and Hospice are being pulled into the rotation along with Registry Nursing staff. Plans are still ongoing and		

	changing daily. But we are hopeful. Vaccine for COVID are available and we have applied for receiving vaccines for our residents and staff. Burney Clinic EMR is moving rapidly and we project a 4 to 5-month timeline.
7	OTHER INFORMATION/ANNOUNCEMENTS: Has it been considered to offer testing to the front line workers in stores, hardware and feed stores, gas stations, etc.? Louis to look at this. ROI on DHLF Membership: we won Meeting with the County was cancelled because of COVID positive exposure. Continue to work on conditions with the Daycare center. FRVCSD Meeting has a new manager, Cecil Ray. Inquiry into generator that will be decommissioned and work with FRVCSD to acquire that for a well. And discussion took place regarding making our fire line upgrades from 2" to 4" pipe.
8	ADJOURNMENT – 11:38 AM
	Next Finance Committee Meeting: January 27, 2021

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.