

**MAYERS MEMORIAL HOSPITAL DISTRICT
QUALITY COMMITTEE MEETING
MINUTES – MAY 17, 2017**

FINAL Attachment A

<u>QC Attendance</u> Beatriz Vasquez, PhD, Board Chair Laura Dolman-Beyer, BOD Committee Jack Hathaway Theresa Overton Dr. Tom Watson	<u>Other Staff Present</u> Valerie Lakey Travis Lakey Michelle Peterson Keith Earnest Other: Sue Reed (Consultant)	<u>Absent</u>
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(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order at 12:03 pm by Vasquez in Fall River Mills	
Public Request to Speak	None	
Opening Remarks by Chairman Vasquez	None	
Minutes	Minutes from the April 17, 2017 quality committee meeting were approved. M/S/C (Beyer, Hathaway). All Approved	Approved
Department Reports	<p>Pharmacy, Keith Earnest: Introduced Sue Reed, Consultant who is working with Pharmacy on Mock Survey. Earnest presented a Power Point showing a quality issue they have identified with Non-Stocked Medication Labeling. With some of these Med Errors, the label is the root cause. Reed has helped staff to find solutions. Earnest noted that Survey deficiencies were related to Crash Cart.</p> <p>Med-Surg, Theresa Overton: See attached written report. Overton went over survey results. Overton noted that they had a 100% med pass during survey. Other things that were evaluated included the insulin drip; working on changing protocols and process.</p> <p>Cardiac Rehab, Trudi Burns: See attached written report</p> <p>ER, Theresa Overton: Visits are slightly down. Staffing with transition of SEMSA has been a little bit of a challenge. The department has hired a</p>	Reports

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	<p>resource RN. Currently reviewing staffing for ER, interviews and patient care. EKG machine was sent out to repair. During the survey – the main issue was the crash cart.</p> <p>HIM, Travis Lakey - See attached written report</p> <p>Patient Access, Travis Lakey – See Written report Lakey noted that they are doing training with Billing, HIM and Financial Counselor so they can see how the process works.</p> <p>Med Staff , Pam Sweet : See attached written report</p> <p>Outpatient, Michelle Peterson: See attached written report. Peterson reviewed Mock Survey results and showed patient survey results. She is currently working on quality of billing process. It was suggested by Chair Vasquez to form a committee group on ER/Outpatient visits (Earnest suggested to include Kristi from pharmacy) Looking at a new EMR for Outpatient; this would eliminate paper charting.</p>	
<p style="text-align: center;">Quarterly Reports</p>	<p>Patient Safety First – no report CSM Core Measures – Submitted 14 cases, 2 were rejected.</p>	<p style="text-align: center;">Reports</p>
<p>Standing Reports</p>	<p>SNF – Sherry Wilson: Absent Administrative – Louis Ward: Survey went well; We are still waiting on 2567. Fire, Life Safety surveyors are currently here.</p> <p>Washington D.C. trip was good; atmosphere is tough out there with current healthcare bill.</p> <p>We will be working on management goals which are related to quality, finance, clinical and operational</p> <p>Computer virus going around right now, IT is paying close attention to our security.</p> <p>Quality – Jack Hathaway: See Written report. We should start having data on the Hospital Compare site. HCAP reporting is a work in progress – we are working toward being about to do our own reporting.</p> <p>Looking into items based on Plan of Corrections.</p> <p>Hathaway talked about the LTC QIP Program through Partnership. Infection Control – Shelley Lee: Absent</p>	

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	PRIME – Adam Dendauw/Jack Hathaway: Going fantastic! We are at 26 of the 30	
New Business	<p>Policies for Approval: (Beyer, Ward) – Approved All</p> <ul style="list-style-type: none"> • Counting -- Sponges Sharps and Instruments • Items Issued from Inventory • Annual Program Evaluation • Administrator On Call <p>Compliance Plan Review – will continue fine-tuning the plan and report back as needed.</p>	
Announcements, Other, Future Agenda Items	<p>Dr. Watson reported on a potential physician coming from Texas. Inquiring about hospitalist and radiologist – looking at total care – ER Physician being the hospitalist through (Envision) Issue would be continuity of patient care</p>	Discussion
Closed Session	<p>(Tabled) MEDICAL STAFF REAPPOINTMENT Scott Bleazard, MD - Radiology Scott Ramus, MD - Radiology Sean Pitman, MD - Pathology</p> <p>AHP APPOINTMENT Sharon Hanson, FNP</p>	
Announcements;	Next meeting: Wednesday, June 14, 2017 in Fall River Mills	
Adjournment	Meeting adjourned 1:36 pm	

Minutes By: Valerie Lakey

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