



Mayers Memorial Hospital District

Chief Executive Officer
Louis Ward, MHA

Board of Directors

Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

BOARD of DIRECTORS
MEETING AGENDA
February 21, 2017 1:00 pm
Board Room (Burney)

Mission Statement

Mayers Memorial Hospital District serves the Intermountain area providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff and innovative technology.

1	CALL MEETING TO ORDER – Mike Kerns, President	
2	CALL FOR REQUEST FROM THE AUDIENCE: PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.	
3	APPROVAL OF MINUTES: 3.1 Regular Meeting – January 24, 2017 (Attachment A)	ACTION ITEM
4	Department/Operations Reports/Recognitions: 4.1 Resolution 2017-03–January Employee of the Month (Exhibit 1) <i>*Please Note:</i> Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda. 4.2 Director of Operations report – Ryan Harris (Attachment B) 4.3 Scheduled Director Report – Val Lakey, Director of Public Relations (Attachment C)	ACTION ITEM Report Report
5	BOARD COMMITTEES: 5.1 Finance Committee –Chair Allen Albaugh 5.1.1 Committee Meeting Report 5.1.2 January 2016 Financial review, AP, AR and acceptance of financials (Dispersed Separately) 5.1.3 Quarterly Finance Review (Binder)..... 5.2 Strategic Planning Committee –Chair Mike Kerns 5.2.1 Committee Meeting Report 5.2.2 Sac Valley Med Share Board Appointment Approval.....	Information ACTION ITEM ACTION ITEM Information ACTION ITEM

	5.3 Quality Committee –Chair Beatriz Vasquez 5.3.1 Committee Meeting Report.....	Discussion
6	NEW BUSINESS 6.1 Layton Contract Approval (Sent as PDF)	ACTION ITEM
7	7.1 Administration Reports: * <i>Note: Chief reports will now be at the end of the meeting in order to expand on discussion or answer questions regarding items that were addressed on the full agenda. Written report are provided in board packet – additional comments as need verbally</i> ► Chief’s Reports (CEO, CNO, CCO, CFO, IHF CEO) (Attachment D) ► Ad Hoc building committee update	
8	8.1 INFORMATION/REPORTS/BOARD EDUCATION/ANNOUNCEMENTS • Board Comments, Upcoming Events, etc.	
9	ANNOUNCEMENT OF CLOSED SESSION: 9.1 Government Code Section 54957: Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Tom Watson, Chief of Staff) Physician Reappointment Michael Dillon, MD - Emcare ER Physician Physician Appointment Chuck Colas, DO - Emcare ER Physician	
10	RECONVENE OPEN SESSION REPORT CLOSED SESSION ACTION	Discussion
11	ADJOURNMENT: Next Regular Meeting March 22, 2017 Fall River Mills	

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43553 Highway 299 East, Fall River Mills CA 95028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

Posted/Distributed 02/15/17

Date: January 24, 2017

Time: 5:30 P.M.

Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

- 1. CALL MEETING TO ORDER:** President Hathaway called the regular meeting to order at 5:30 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Laura Beyer

Board Members Absent: none

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris DOO; Keith Earnest, CCO; Jack Hathaway, DOQ; Valerie Lakey; DOPR/Clerk of the Board

- 2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

2.1 Public Comment – Introduced Mike Williams form SEMSA. We will develop a list of frequently asked questions regarding the SEMSA partnership. Mike Williams and Val Lakey will work on this. One of the big questions is regarding flight insurance with other companies. SEMSA will offer ground and air membership. Reciprocity with REACH and PHI has been offered. Air operations will begin in March and SEMSA helicopter will be based in Adin. SEMSA will do a large marketing effort. Other programs will be honored unless it is emergent and closest/quickest will be utilized. Albaugh asked if SEMSA has had enough opportunity to meet with staff. Gonzo Solorio spoke about meetings. He indicated the staff is in favor of the partnership. Ward commented about meeting with physicians, operations team. Confident it will bring benefit to the community.

- 3. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the December 28, 2016 Regular Board Meeting. **(Albaugh, Vasquez) – Approved All**

- 4. Department/Operations Reports/Recognitions:**

4.1 Resolution 2017-1–December Employee of the Month **(Exhibit 1)** Cathy Drenon was recognized as December 2016 TEAM MAYERS MVP. Presented by– (Hathaway, Beyer) **Approved All**

***Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

4.2 Director of Operations report – Ryan Harris (Written report provided) Gave a verbal report in addition to the written report. There is a lot going on in maintenance right now. We are in compliance in several areas of concern. We had to have a door inspection done. FRM facilities – 8 of 10 doors did not pass. Waiting on direction for what we need to do. We need to have a stamp on the doors. There was some flooding at Station 3 due to a broken pipe. Thanks to the staff for pitching in and getting the situation handled efficiently. We are working on the procedure with phone numbers, supplies, viewing the cameras. It will help with a plan of action. Suggested to contact fire departments. SNF project – the budget is completed and we are talking with OSHPD, may have a field review for compliance. The work will be done in house. There will be an additional person hired in maintenance to help. Work on the Compounding isolation and anti-room is being evaluated; Greenbough will help with the process. Hospital expansion – working with equipment planner. Aramark meeting with District and General Manager – talked about how our accounts were set up. We have been tracked on two accounts; if we can combine it will be a larger discount.

4.3 Scheduled Director Report – Theresa Overton, Director of Nursing In addition to the submitted written report:

- Overton recently finished cleaning the OB room. Excess items were donated to the WIC program and MVHC.
- OP Medical – Kay Shannon has stepped down from management, Michelle Peterson has taken over as the Lead. Working on new software in OP services. Wound Expert is one option that is already used by Dr. Zittel.
- All departments now have leads; facilitating a team atmosphere.
- Were working with Dr. Pafford in Canby for procedures (colonoscopy) Dr. Pafford left Canby. Ben Nuti and Dr. Syverson met with Pit River Health Clinic. Working on local clinics giving referrals.
- ED is working on transition with SEMSA. Working on a workflow to support supervisors and help with patient flow. EMS crew will be employed by SEMSA. Will have a second licensed personnel.
- Acute Care – Overton met with staff at SRMC regarding education and staffing. Have been doing cross-training. Working on a mandatory on-call system. Talked about the Qualitick system for surveys.

5. BOARD COMMITTEES:

5.1 Finance Committee –Chair Allen Albaugh

5.1.1 Committee Meeting – Reports from ED and Imaging. (See Notes) 70 days cash on hand. Ratios are above average.

5.1.2 December Financials –(Hathaway, Vasquez) – Approved All

5.1.3 Approval of Resolution 2017-2 USDA Loan Resolution – (Albaugh, Hathaway) Approved All – Funding – we have to spend \$1 million first. There are a few items from the old project that can be carried over. We may wait until we get deeper in the project before we put in for that.

5.2 Strategic Planning Committee – Chair Mike Kerns

5.2.1 Committee meeting – Physician recruitment was the large topic. Dr. Dahle was present to discuss ideas. We need to meet more with MVHC. Ward has been meeting with Dave Jones of MVHC regularly. Pursuing all avenues of dialog with MVHC.

5.2.2 SEMSA Contract/Discussion – (Vasquez, Beyer) to approve the SEMSA Contract. Approved All. Looking at the beginning of March to begin the contract in order to work with staff. Big Valley service should begin in a couple of weeks. March will begin the helicopter service. There will be an Education Center in Adin. Courses will be offered to those that want to become EMS and also fire departments. SEMSA will have to negotiate with the county to change dispatch system. Mayers logo will stay on ambulance. A second ambulance will be purchased in the next year.

5.3 Quality Committee – Chair Mike Kerns

5.3.1 Committee Meeting Report – See Quality minutes – a lot of training and working toward quality measures.

6. NEW BUSINESS

6.1 Policies for Approval (Albaugh, Hathaway) – Approved All

- Charity Care Policy
- Closed Wound Drain Management and Care

(Jackson-Pratt)

- Feeding Assistant
- Manual Review & Approval - BOD & MEC
- Manual Review and Approval MMH289
- Medical Staff Bylaws
- Medicare Outpatient Observation Notice (MOON)
- Post Hospital Care MMH461
- Scope Of Services MMHD
- Smoke and Tobacco Free Campus
- Stop Smoking Contract MMH61 (add including but not limited to)
- Whistleblower Report Form MMH255

7. ADMINISTRATION REPORTS:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- **Louis Ward, CEO – In addition to the written report:**
 - Employee meetings – Employee benefits were a big topic. Showed a comparison with other local healthcare providers. Feedback at employee meeting was well received. Attendance was about 60 people total. Salad bar in Burney was a big topic. We will do another employee meeting in April
 - Building project– a lot of work has happened over the last month
 - Political Environment – there will be change. DC trip in May.
 - your:life project is going well
 - Finances have been looking great – kudos to Travis Lakey, CFO
 - Minimum Wage increases. By 2021 be at \$15/hr. We have no minimum wage positions at facility at this time.
 - Wage Scale is on website
 - Hospitalist Coverage – Worked with Dr. Dahle and Dave Jones. Dr. Watson will have a contract soon. Dr. Watson receives payment for directorships, EKG reads, employee rounding.
 - Ward and Val Lakey will be attending AB2024 physician employment meeting in Sacramento.
 - Timeclock plus is going well
- **Keith Earnest, CCO – In addition to the written report:** Absent
- **Sherry Wilson, CNO – In addition to the written report:** Point Click Care EMR system for SNF. Hope to go live by July.

8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**BOARD COMMENTS, UPCOMING EVENTS, ETC. –**

MOVE THE FEBRUARY MEETING TO TUESDAY TO FEBRUARY 21, 2017 IN BURNEY (BEYER, ALBAUGH).
APPROVED ALL

FUTURE AGENDA ITEMS:

- **DRUG POLICY OVERVIEW**
- **5150 PROCESS**

9. Announcement of CLOSED SESSION – 7:18 pm

New Physician Appointment

Paul Davainis, MD - Emergency Medicine

Physician Reappointment:

Julia Mooney, MD - Pathology

David Panossian, MD - Pulmonary Care

Change of Staff Category to Inactive

Tom Harmon, CRNA

Gary Triebswetter, MD

Jose Barrios, MD

10. Reconvene Open Session - Privileges Approved

12. ADJOURNMENT: There being no further business, at the hour of 7:30 p.m., President Kerns declared the meeting adjourned. Next meeting



Mayers Memorial Hospital District

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RESOLUTION NO. 2017-3

A RESOLUTION OF THE BOARD OF TRUSTEES OF MAYERS MEMORIAL HOSPITAL DISTRICT RECOGNIZING

Doree Newport

As January 2017 EMPLOYEE OF THE MONTH

WHEREAS, the Board of Trustees has adopted the MMHD Employee Recognition Program to identify exceptional employees who deserve to be recognized and honored for their contribution to MMHD; and

WHEREAS, such recognition is given to the employee meeting the criteria of the program, namely exceptional customer service, professionalism, high ethical standards, initiative, innovation, teamwork, productivity, and service as a role model for other employees; and

WHEREAS, the MMHD Employee Recognition Committee has considered all nominations for the MMHD Employee Recognition Program;

NOW, THEREFORE, BE IT RESOLVED that, Doree Newport is hereby named Mayers Memorial Hospital District Employee of the Month for January 2017; and

DULY PASSED AND ADOPTED this 21st day of February 2017 by the Board of Trustees of Mayers Memorial Hospital District by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mike Kerns, CHAIRMAN
Board of Trustees, Mayers Memorial Hospital District

ATTEST:

Valerie L. Lakey
Clerk of the Board of Directors

Employee of the Month Recognition – January 2016
PO-005a

Mayers Memorial Hospital District Operations Board Report

Submitted by Ryan Harris, Director of Operations

February 2017

Plant Operations & Maintenance

- 1) Fire Door Update
 - a. I am currently reviewing the proposal submitted by Door 28 Inc. as well as looking for a second contractor to bid the work.
 - b. I am also reviewing OSHPD involvement in the project.
- 2) Facility Security
 - a. I am currently reviewing a proposal submitted by Hue and Cry to do a badge reader security system on exterior doors at both facilities.
 - b. I will also be meeting with Precision Alarm to discuss their access control systems as well.
- 3) I have been in contact with our OSHPD Area Compliance Officer discussing their involvement in the SNF Refresh Project. Several aspects will require a permit. I am currently looking into alternative options for some of the work that requires a permit. I will be ordering materials for non-OSHPD aspects of the project soon.
- 4) I am currently working with SEMSA's contractor Stoneco Construction on a renovation to the loft area of the ambulance garage. The maintenance team is currently working on our portion of the project that includes cleanup, tear out, and paint.

Hospital Expansion

- 1) The design team is hard at work completing the design development phase of the project. With the March 6th DD sign off date quickly approaching we are focused on a large range of decisions - from approving large cost saving ideas down to lighting and carpet. The majority of the time being spent by the Mayers Team is on equipment. We are working our way through the process and are striving to get the equipment that best suits our facility while staying under budget.
- 2) Potable water and sanitary sewer update.
 - a. I have a meeting on 2/15 to discuss our water pressure issues and to discuss options on our potable water and sanitary sewer storage. A final decision is planned to be made at our 2/16 DD meeting.
- 3) I am also working on extending our encroachment permit another year.

Dietary

- 1) Dietary revenue is up 6k over expected revenue YTD. This is due to in part by renovation to the cafeteria, the popularity of the salad bar, pricing adjustments, workflow adjustments and the dedication of the staff.

Environmental Services

- 1) Aramark update
 - a. I am currently reviewing new pricing submitted by Aramark that has a price reduction of 19% at the Fall River Facility and 12% at the Burney Facility.

Purchasing

- 1) Nothing to report at this time.



Mayers Memorial Hospital District

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Director of Public Relations Report – February 2016
Prepared by Valerie Lakey

As Director of Public Relations, I have a unique opportunity to do a “little bit of everything”. The diversity, fast pace and creativity required of the position makes it challenging and rewarding. Here is a review of some of the projects from over the last few months:

MMHD IMAGE

We have made a conscience effort to project a positive MMHD image into our communities. This has involved being a part of many community activities including:

Schools:

“Think Pink” events at all 3 local high school volleyball games, mentoring of several high school senior projects, planning for the 2017 Health Career days at the local high schools, offering the high school intern program again in 2017, mentoring once a month at Fall River Elementary and sponsorship of several sporting events.

Community:

We have been involved in the Rotary Fireworks in February, members of the chambers of commerce, sponsor of the Pit River Health Fair, sponsor of the Intermountain Heritage Foundation, sponsor of the Intermountain CattleWomen’s Beef n’ Brew and collaboration with local businesses as a part of the

your:life project to name a few. All of these provide advertising opportunities for MMHD.

Other projects:

- your:life program
- Annual Report
- Welcome packets (Swing and Acute)
- ACHD Board Transparency Program
- New brochures
- Departmental marketing materials
- Employee and Community communication
 - Bulletin Boards in Burney and Fall River
 - Employee Payroll Newsletter
 - Mayers Minute
 - Website weekly updates
 - Social media (including new features for your:life)
 - TEAM HUDDLES
 - Lunch and Learns
 - TEAM MAYERS
- Working with Hwy299 Collaborative Marketing Committee
- CHA Disaster Committee
- ACHD Governance Committee
- Legislative Information, Education ,Advocacy
- Safety Training/Education Schedule
- Advertising/ Press Releases
 - Note: in the last 6 months we received \$8050 in bonus spots on KRCR



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Mayers Memorial Hospital Bonus Report

August 2016-February 2017

Total Bonus on KRCR, KCVU and KRVU: **\$8,050+**

Examples of Bonus Spot Placement

KRCR: NEWS CH 7: DAYBREAK 5A, NEWS CHANNEL 7 AT 5 PM, JUDGE JUDY, JIMMY KIMMEL, THE VIEW, NEWS CHANNEL 7 AT 11PM, SCANDAL, ENTERTAINMENT TONIGHT, NEWS CHANNEL 7 AT 5:30PM, NEWS CHANNEL 7 AT 6:30PM, DOCTORS

KCVU: MODERN FAMILY, BIG BANG THEORY, KRCR AT 10PM ON FOX, FOX NEWS SUNDAY, PEOPLE'S COURT, HOW I MET YOUR MOTHER, THIS WEEK IN AGRIBUSINESS

KRVU: NFL KICKOFF, LAW AND ORDER, KTVU FOX 2 NEWS AT NOON, FRIENDS, HOLLYWOOD NEWS, THE MIDDLE, BONES, LAST MAN STANDING

Thank you for your business and continued support!



Mayers Memorial Hospital

Operations Report February 2017

Statistics	January YTD FY17 <i>(current)</i>	January YTD FY16 <i>(prior)</i>	January Budget YTD FY17
Surgeries <i>(including C-sections)</i>	50	101	90
➤ Inpatient	17	38	16
➤ Outpatient	33	63	74
Procedures <i>(surgery suite)</i>	114	210	229
Inpatient	1332	1199	1235
Emergency Room	2389	2313	2100
Skilled Nursing Days	16540	15526	16800
OP Visits <i>(OP/Lab/X-ray)</i>	8744	9469	10115
Hospice Patient Days	606	1159	1064
PT	5525	6632	6531
Ambulance Runs	263	245	259

Operations District-Wide

Prepared by: Louis Ward, MHA, Chief Executive Officer

Building Project

The team made considerable progress this month on the hospital expansion progress. We continued our equipment planning phone calls throughout the month. We had great contributions from the nursing staff and Dr. Watson regarding the equipment needed for the new emergency room. We still have a great deal of work to do to shore up the list of all equipment needed at this point we are ahead of schedule on this item. Considerable progress was made this month regarding the future landscaping of the hospital. We were presented with numerous renderings of the landscape plans, the team was very happy with the work of the landscape architects. We will be meeting as a group again in late February to look over new renderings as well as continue to make infrastructure decisions, a verbal report will be provided to the Board on the outcome of this meeting. There will be a contract for Layton Construction attached to your board packet and it is an agenda item for the meeting.

SEMSA

The MMHD-SEMSA Partnership Contract has been executed and delivered to the SEMSA team. MMHD EMS Staff will be orienting with SEMSA later this month, additional staff has been scheduled to cover the ER for the orientation days. Ryan Harris, DOO met with the SEMSA contractor this month, in that meeting a renovation plan was discussed for the ambulance garage. After that meeting, Ryan Harris instructed the MMHD maintenance team to clear out the class room above the ambulance garage as well as perform minor renovations to the space in an effort to hand the space over to the SEMSA contractor who will be handling all major renovations to the space. SEMSA will be funding the renovation efforts. We are preparing for multiple meetings with Staff to further plan for the implementation of the partnership these meetings will take place in late February, a full report on these meetings will be given verbally at the February BOD meeting. The MMHD – SEMSA Partnership is planned for a March 1 start date, at the time of writing this report the start date is on schedule.

Evacuees from Oroville Dam incident

Early morning February 13th we received a call from the Oroville Dam Incident Command Center. The command center requested information from MMHD including bed availability in hopes we could house displaced residents for the duration of the evacuation period. We reported to the command center we had 14 open SNF beds as well as we could also provide 5 additional acute beds in an effort to help the most residents of the facility as possible. We were alerted a short time later 19 residents of the River Valley Care Center in Live Oak were to be transferred by ambulance to MMHD later that afternoon. With this information we enacted our internal incident command protocols in an effort to ensure a calculated and smooth resident transfer plan. As planned the residents of River Valley Care Center began arriving shortly after 3 PM. 11 residents were placed at our Burney facility, the remaining 8 at our Fall River Campus. At the time of writing this report those displaced residents are still under the care of our fantastic physicians and nurses at Mayers. A follow up report will be provided verbally at the BOD meeting.

ACHD Leadership Academy

Val, Laura, and I attended the ACHD Leadership Academy in Sacramento this month. I left feeling the conference was jam packed with great information we will easily be able to apply back here at home. We look forward to speaking more about what we learned in upcoming meetings with the board. We spoke at length about the Brown Act, ethics, and a meaningful strategic plan. I am happy to say that we have discussed as a group over the past year many of the topics the speakers stressed which left me feeling comfortable that we are on track with what is required from a public district.

Telemedicine

MMHD is striving to increase access to specialists for the residents of the district; we are going to do this through the use of telemedicine. At this point, we have hired a consultant (grant dollars) to spearhead the implementation of a robust telemedicine services. We met for the first time last month as a large group to discuss what worked and what didn't in the last iteration of telemedicine at MMHD. We found the meetings to be very informative and inspiring as many in the room were eager to help. The consultant and I also met with Dr. Babb this month to gauge his interest in assisting us with getting the program up and running as well as providing physician oversight for the service. Dr. Babb was very eager to assist MMHD with the program. Dr. Babb will bring extensive experience of a variety of telemedicine applications as well as a provider's perspective of the needs in the community. We are hoping to have Telemedicine up and running August 2017.

Physician Employment Contracts

Val and I attended a conference in Sacramento this month where we discussed Physician employment contracts. There was very good attendance at the conference which will aid us in collaborating with others as we move forward with employing physicians. At this point I am happy to say we have met all of the requirements of the new law. We will be taking an agenda item to Med Exec that will ensure we are in compliance with AB2024, which I don't foresee any issues with.

2016 Annual Report

I hope you all received and enjoyed the 2016 Annual report delivered to all PO Box and physical addresses throughout our district this week. I would like to say a special "thanks" to Val, who spearheaded this project. Thanks to Jack, Jessica, and Travis for their contribution on the report. We are hopeful this will not only provide more transparency on the district activities but also encourage additional community engagement with our community hospital.

POINT CLICK CARE

This month we kicked off our SNF Electronic Medical Record implementation project. Sherry Wilson, Travis Lakey, and I attended the first call in an effort to work through a scope of work document, determine resources needed for the project, as well as name those individuals responsible for delivering a successful

implementation. We are planning for a larger meeting later this month in which we will continue the efforts. We are working towards a June "go-live" with this new software.

Regional Staffing Idea

This month, I met by phone with the administrators of the below hospitals and Clinics:

1. Modoc Medical Center
2. Banner Lassen
3. Plumas Health Care District
4. Canby Clinic
5. MVHC
6. Surprise Valley Health Care District
7. Seneca Health Care District
8. Eastern Plumas Health Care District

The reason for our meeting was to discuss how we may be able to assist each other in reducing registry (traveling staff) costs. As all of the hospitals/clinics use the same vendor (NPH) to provide registry staff needed we are all acutely aware of the costs and utilization of this company. We have decided to work together by providing to a 3rd party individual (grant funded) data that will be used to better understand utilization and costs within the region. We are also working to develop a non-disclosure agreement which will be signed by all parties to further allow the entities to share data which will assist by providing further clarity on this issue. More to come on these discussions as well as where these discussions could lead us will be provided verbally in both BOD Strategic and the full BOD meeting later this month.

Respectfully Submitted by,
Louis Ward, MHA
Chief Executive Officer

Chief Clinical Officer Report

Prepared by Keith Earnest, Pharm.D.--Chief Clinical Officer

I appreciate all the employees at Mayers who helped receive evacuees and all the employees that are helping care for them while they are here. I am proud to work with a great team.

Laboratory

- The charge codes for the BioFire respiratory panel is in place and Mayers is live for this panel. The next panel to be implemented is the enteric panel.
- Jude Damore has passed her test that California requires for CLS licensure and is now a California licensed CLS.

Physical Therapy

- Our new referral wait time is down to two weeks.

Respiratory Therapy

- Respiratory Therapy Manager and Clinical Director, Adam Dendauw, RT, is heading up Mayers Million Hearts program. Binders have been distributed to each nursing area so nursing staff can identify patients who qualify for the program. Referrals have started to come in.

Cardiac Rehab

- The second new treadmill, donated to cardiac rehab by Marty and Mary Horn, has arrived and is in use. Cardiac Rehab clients are enjoying this very generous donation.

Pharmacy

- The clean room waiver submitted to the Board of Pharmacy was returned for clarification of some portions. We are working with a consultant and an architect on this project.

Skilled Nursing Facility – Burney & FRM

Submitted By: Sherry Wilson, RN, CNO

Current Census is Total census is at 90 with 19 of them being evacuees.

We will begin to implement the EMR program Point Click Care within the end of February. This program will provide better Quality of care for our residents and assist staff with better time management providing them more Quality time with our residents.

Critical Access Hospital

Submitted by: Sherry Wilson CNO/Acute

Surgery

- First week of Jan, the Steris continues to have issues (what is used to chemically clean our scopes and laparoscopic cameras). Steris Tech made a service call later that week and determined that the Circuit Board needed replaced. As a result, one laparoscopic surgery was cancelled and rescheduled for later this month.
- Anticipated another service visit the following Monday. Due to bad weather the Tech was unable to return on that Monday; however was able to make it up here on Tuesday and the Steris was fixed and we were able to continue with scheduled scopes the following day.
- Orthopedic Day - two total knees and a fractured wrist Repair were scheduled; however Dr. Guthrie chose to cancel one of the total knee patients d/t conflicting health issues that needed to be controlled before proceeding with surgery. That Pt will be rescheduled after clearance from Dr. Guthrie and patients PCP.
- Surgery Dept was closed from 01-31 thru 02-06. Dr Syverson was summoned to Jury Duty and Ben Nuti CRNA took vacation time with family. Surgeries and Procedures are scheduled starting on 02-07-2017
- It was discussed and decided upon at the last Med Exec meeting that the local clinics would start utilizing the Colonoscopy Prep Kits with no Pre-Op visit for healthy screening patients.
- Dr Syverson and Ben Nuti met with the Physician at Pit River Health Clinic, also explaining and supplying the clinic with Colonoscopy Prep Kits in the hopes of getting future referrals from their facility.

Stacie Warnock, Surgery Lead

Outpatient Medical

We are participating in the Million Hearts Initiative for smoking cessation and hypertension. We are now working that in to our visits to provide patient education.

Quality has put together a new survey for Outpatient on a tablet. Patients will be able to provide feedback at different visits. This survey is short and user friendly.

The Outpatient Department participated in a Prevnar 13 (Pneumococcal Vaccination Clinic). We have conducted this at FR LTC and some residence in Burney LTC. Another clinic will be scheduled in Burney to finish residence that wish to have the vaccine at the facility.

Outpatient Department is looking into EMR software "Wound Expert" to eliminate paper charting on Wound Clinic day with Dr Zittel. This system does interface with MMHD McKesson for admission and billing purposes. We are currently getting other quotes requested by administration. Currently, we are getting quotes from Intellicure and Woundcare Advantage. We continue to compare and contrast other EMR companies to see what product is best for MMHD and if it is cost effective. A demo on Intellicure is being set up with the sales representative.

Michelle Peterson, Outpatient Department Lead

Mayers Memorial Hospital District Operations Board Report

Submitted by Ryan Harris, Director of Operations

February 2017

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- 4) I am currently working with SEMSA's contractor Stoneco Construction on a renovation to the loft area of the ambulance garage. The maintenance team is currently working on our portion of the project that includes cleanup, tear out, and paint.

Hospital Expansion

- 1) The design team is hard at work completing the design development phase of the project. With the March 6th DD sign off date quickly approaching we are focused on a large range of decisions - from approving large cost saving ideas down to lighting and carpet. The majority of the time being spent by the Mayers Team is on equipment. We are working our way through the process and are striving to get the equipment that best suits our facility while staying under budget.
- 2) Potable water and sanitary sewer update.
 - a. I have a meeting on 2/15 to discuss our water pressure issues and to discuss options on our potable water and sanitary sewer storage. A final decision is planned to be made at our 2/16 DD meeting.
- 3) I am also working on extending our encroachment permit another year.

Dietary

- 1) Dietary revenue is up 6k over expected revenue YTD. This is due to in part by renovation to the cafeteria, the popularity of the salad bar, pricing adjustments, workflow adjustments and the dedication of the staff.

Environmental Services

- 1) Aramark update
 - a. I am currently reviewing new pricing submitted by Aramark that has a price reduction of 19% at the Fall River Facility and 12% at the Burney Facility.

Purchasing

- 1) Nothing to report at this time.

