

Attachment A  
FINAL

Mayers Memorial Hospital District  
Board of Directors – Regular Board Meeting

Date: October 26, 2016  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Burney, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President  
Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:**

**Staff Present:** Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris DOO; Jack Hathaway, DOQ; Valerie Lakey

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:** Natalie Cox and Sandy Jensen were present to speak. They would like to request a Special Meeting in the evening sometime to discuss the closure of the OB Department. Request a response from the board. Chairman Hathaway said they will respond.

**3.**

**3.1 Resolution 2016-11** September Employee of the Month (**Approved**) *Kerns/Albaugh – Chelsea Klein*

**3.2 Hospice Quarterly Report – Move to November**

**4. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the September 20, 2016 Regular Board Meeting.  
**(Kerns/Albaugh) – Approved All**

**5. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- **Louis Ward, CEO – *In addition to the written report:*** Building Project – been working on the design with Greenbough. We have been meeting weekly on-site or through webex. There has been a lot of progress this last month. We will need to give a formal answer on design and then we will be presented a price. Building subcommittee will meet to go over plans, materials, etc. USDA has to sign off on budget. Ward showed the latest plans and drawings. OSHPD will review once things are finalized. Hoping to be to OSHPD in November. We are on schedule at this point.

There were some questions on MVHC lease in FRM. Ward said it will possibly be for 2 more years.

Other items:

- SNF renovation project in Fall River Mills coming up.
- Four employee meetings were conducted, there has been good feedback.
- Ward and other OPS team will be spending more time in Burney – An Admin office will be set-up at the Annex.
- There has been no SNF survey yet – we are prepared and continue to work on it.
- **Ryan Harris – Director of Operations** - see attached written report. Additional notes:
  - There was discussion about minimum wage.
  - Dietary - we have 20 FTE's. Discussion of pricing of meals. Albaugh asked if we get much feedback on the food. Harris said we receive great feedback.
- **Keith Earnest, CCO** – not present – see written report
- **Sherry Wilson, CNO** – not present – see written report

**6. BOARD COMMITTEES:****6.1 Finance Committee –Chair Allen Albaugh**

**6.1.1 Committee Meeting** – Reports from OP Medical and Personnel. We may not need line of credit for IGT. Good collections. Good A/R month.

**6.1.2 September 2016 Financials** – *(Approved) Albaugh/Whitney*

**6.2 Strategic Planning Committee – Chair Abe Hathaway**

**6.2.1 Committee meeting** – SEMSA – Ward has a meeting tomorrow. We have signed preferred provider agreement for air ambulance. Have not started ground transport conversation yet (See SP Notes)

**6.2.2 By-Laws** – Will be on the agenda for approval in **December**.

**6.2.3 Board Assessment** – Mike Kerns will compile the information and present at the **November** Board Meeting

**6.3 Quality Committee – Chair Mike Kerns**

**6.3.1 Committee Meeting Report** – There was a Flu outbreak in SNF. The committee had a discussion on hand washing. There was one hospital acquired UTI infection. Jack Hathaway spoke about PRIME. We would not have enough data for Antimicrobial program – we dropped that portion. We still are doing Million Hearts initiative. The committee also talked about Ground Maintenance. Additionally, there were Safety/Disaster and Workers Comp reports. MOD rate continues to be low. Discussion on marketing.

<b>6.3.2 Quarterly P &amp; P Summary (Kerns/Whitney) – Approved All</b>
<b>7. NEW BUSINESS</b> <b>7.1 Policies &amp; Procedure Approval – (Vasquez, Kerns) – Approved All</b> <b>7.2 Approval of Layton Contract – no contract yet – working on protection provisions</b> <b>7.3 Board Vacancy Appointment</b> – Interviews were conducted. Three candidates applied. After interviews, the board ballots were tallied in open session and the board voted to appoint Laura Beyer to the vacant seat on the board. Confirmation of selection to appoint Laura Beyer <b>(Kerns/Vasquez) – Approval by “aye” vote: Hathaway, Kerns, Vasquez, Albaugh, Whitney (No opposition)</b> <b>7.4 Annual Program Evaluation</b> – Organizational Analysis will be ready in <b>November</b> <b>7.5 November Meeting Date</b> – November 30 - 3:00 pm (Albaugh, Vasquez) – Approved. December meeting will be December 28th
<b>8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS</b> <b>BOARD COMMENTS, UPCOMING EVENTS, ETC.</b> – POTENTIALLY HAVE 2 EVENING MEETINGS NEXT YEAR – TWO IN BURNEY AND TWO IN FALL RIVER – SPRING AND FALL. QUARTERLY <ul style="list-style-type: none"><li>• SPECIAL BOARD MEETING AS PER REQUEST BY COX AND JENSEN – SPECIAL MEETING AT 6:00 PM</li><li>• JACK HATHAWAY REVIEWED QUALITY BOARD</li></ul>
<b>9.1 Announcement of Closed Session</b> – Privileges. Approved all. (2:35 pm)
<b>10. Reconvene Open Session</b>
<b>11. ADJOURNMENT:</b> There being no further business, at the hour of 3:30 p.m., President Hathaway declared the meeting adjourned. Next meeting November 30, 2016 – Fall River Mills