

MAYERS MEMORIAL HOSPITAL DISTRICT

BOARD FINANCE COMMITTEE MEETING
MINUTES – SEPTEMBER 20, 2016 9:00 A.M.

BFC Attendance:
Allen Albaugh
Art Whitney
Louis Ward, CEO
Travis Lakey, CFO

**FINAL
Attachment A**

Jessica Stadem, Scribe

Other:
Sherry Wilson
Pam Sweet
Marlene McArthur
Kay Shannon

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order by Albaugh at 9:00AM in Fall River Mills.	
Requests from Audience to Speak	None	
Minutes	The minutes from the BFC meeting held 08.24.16 were approved. <i>(Whitney/Albaugh) - Approved all</i>	Approved
Department Presentation	<p>SNF, Sherry Wilson –</p> <ul style="list-style-type: none"> • Provided handout. • Average 78-80 census, Partnership has helped this increase in census (they would send more patients if we had beds available); est. 70% of patients are from out of area; could open more beds if we had the staffing. • Recruiting for PM RN to keep in Burney. • Discussed options for CNA retention: increase in pay would cost more than registry, offer bonuses, shift incentives, also to cover call-ins; last month \$31K in SNF registry; 2 main concerns continue to be: salary and registry. • Discussed housing options for retaining consistent registry nurses. • BJ and Jeanette working on 9 patients approval for Medi-Cal; 10 private pay (separate from 9 Medi-Cal pending). • Suggest looking into lower private pay cost for in-district patients or cash payment discount; will look into rates of other facilities. • Suggest training for community members on SNF process, attorneys could be interested in hosting. • Can compare financials/expenses to other like hospitals (Lakeview). 	

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	<p>Med Staff, Pam Sweet –</p> <ul style="list-style-type: none"> • Handles 35 practitioners, spends approx. \$400 per year on re-credentialing. • Suggest sending local gifts with reminder if the doctor is taking a long time to respond, other forms of appreciation to doctors. • Interaction between med staff and board members has not been great; past med staff liked the off-site SP meetings; easier for them to meet early morning or later evening • Suggest 2 board meetings per year in the evening; med staff meetings do include one board member. • Most doctors have office staff to help with application (9-11 pages long, need all credentials, copy of diploma, etc). • Pam also keeps track of P&Ps (past due policies are down 1/3). • Signs doctors up with MediCare. <p>Outpatient, Kay Shannon –</p> <ul style="list-style-type: none"> • Move report to next month. • Will discuss options to keep Dr. Zittel coming to the area; med staff makes sure to keep reappointment process quick and simple. • Average number of wound care patients has increased. 	
Financials	<p>July/August 2016 Financials were discussed. (Albaugh/Whitney) Notes as follows:</p> <ul style="list-style-type: none"> • AP is down; revenue looks odd because of computer system being down; questions and clarification on balance sheet info; had first design meeting 9/19 with Layton. 	Approved
Line of Credit	<ul style="list-style-type: none"> • Will recommend approval at full board meeting. 	
Layton Construction Contract	<ul style="list-style-type: none"> • Contact is not finalized yet, not ready for action item. 	
Administrative Report	<ul style="list-style-type: none"> • Presentation of Right Roads at board meeting. • Burney Annex parking lot needs repaved/cracks filled in. • SNF renovation, winter maintenance project – paint, fill in holes, go through each room; looking at how to keep census up during project. 	
Adjournment	Meeting was adjourned at 11:09am	

By: Jessica Stadem