

Attachment A
FINAL

Mayers Memorial Hospital District
Board of Directors – Regular Board Meeting

Date: August 24, 2016
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Art Whitney

Board Members Absent:

Staff Present: Louis Ward, CEO; Valerie Lakey; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO; Theresa Overton

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

Nancy Weaver – Resident treatment

Her mother is a resident of Burney Annex for 5 years. Weaver suggested the MMHD re-thinks trainings and when hiring have potential employees consider that they are working with elderly patients.

3.

3.1 Resolution 2016-09 July Employee of the Month *(Approved)* **Kerns- Whitney** – Christina Catalano

3.2 Shasta County Department of Child Support Services – Teri Morelock presented the hospital with a Certificate of Appreciation for their support of the county's program.

3.3 401K Annual Report – John Grimmet, Tri Counties Bank was present to go over the annual 401K report. Grimmet has been managing the MMHD plan for about 10 years ago. The current value is at \$5.2 million with about 115 participants. Pricing has been heavy on the expense. It has a fixed account that pays a flat rate of 3% - Expenses are running at .85% Over \$5 million gives flexibility on pricing. He is working on negotiating the .85 rate – it realistically should be about .40. (Handout provided)

4. APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the July 27, 2016 Regular Board Meeting.

(Albaugh, Kerns) – **Approved All**

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

▶ **Louis Ward, CEO** – In addition to written report:

- **Seismic permit** has been pulled. Currently working with USDA to approve Layton Construction as the Design-Build Contractor and be able to start design-portion of the project.
- Attended **MVHC Wellness Days**.
- The Family BBQ was a lot of fun and those that attended had a great time.
- Working with Jack Hathaway on Quality projects and developing a quality team. Quality reporting board is being ordered.
- **EHR downtime**. We were down for about 2 weeks. The cost was about \$100,000 – half was equipment to mitigate future issues.
- **SEMSA** – SEMSA Update – we are still talking with SEMSA to see what the model will look like. Remove ground portion from the contract because there is no narrative of

what ground services would look like. Finalize the contract with SEMSA with a clause that allows MMHD to negotiate terms of ground transport with SEMSA within 90 days or contract could be cancelled. Want to have some assurances for employees, services, etc. Looking at the dispatch portion of the contract, termination time frames and rapid response unit. Modoc Medical Center is going the same direction.

- **Burney Outpatient Services** – Right Road Building; Ryan Harris is working on the plan. Will be reporting in September. Services will include PT, Lab, Respiratory, ultrasound, teled. Working with county on permitting. Thrift Store remodel – now open. Outside of building was painted.
 - **OB meeting** was Tuesday, August 23 – provided packet is available on website.
- ▶ **Keith Earnest, CCO** – We have a backlog of 73 referrals in Physical Therapy. A new hire will start in September and another will start in January. In Imaging we interviewed 2 candidates for ultrasound tech and have 2 more interviews. There was a lot of response. We have 3 techs now and the new manager will start as soon and license comes through. We will be moving to a 2 shift pattern. Hospice admission packet has been redone and it is very good. Very proud of the result. A lot of the work was done by Jim Friday, Hospice volunteer.
- ▶ **Sherry Wilson, CNO** – Currently in our second mock survey. Reviewing items from last time. Reviewing charts. Identifying a few other areas. Real survey should be any day.

6. BOARD COMMITTEES:

6.1 Finance Committee –Chair Allen Albaugh

6.1.1 Committee Meeting –See Finance Minutes. Additionally, Albaugh noted that our community and facility should be concerned over the Burney Mill issue as it would have a lot of affect on the hospital. Albaugh also noted the loss of collections because of EHR downtime. We will be getting a Line of credit for a backup while we are waiting for the IGT funds to be returned. Very soon we should be at 60 days cash on hand in – The committee discussed Depreciated Equipment (See finance notes). We have paid off a lot of debt.

6.1.2 July 2016 Financials – Will combine July/August because of the EHR downtime

6.2 Strategic Planning Committee –Chair Abe Hathaway

6.2.1 Committee meeting – See SP minutes. Additionally, Hathaway addressed the OB closure. Liability, staffing. Not a financial piece. Concerned about patient quality and care and being able to provide the service we advertise. Board decided based on keeping the hospital viable. We are in a liability disadvantage. We cannot advertise something we cannot provide. The board has the best interest of the whole community at heart. Whitney – we are not in compliance with our license and that would void our insurance.

6.3 Quality Committee – Chair Mike Kerns

6.3.1 Committee Meeting Report - See Quality minutes – In addition, Kerns noted that there are a few Lab issues – working with Mountain Valleys. There have been issues with one ammonia test. We are working on an interface with MVHC. Jack Hathaway is working on CMS Core measures, surveys, etc. as well as patient experience. He will report to the full board soon. Infection Control had a good report. There were questions regarding Mental Health challenges. Ward feels things are getting better. AB 1300 – through Assembly, in Senate. Passed Senate health - now in rules committee.

7. NEW BUSINESS

7.1 Policy & Procedure Approval (Albaugh/Vasquez) –Approved All

- MEC – Governing Board Endorsement for AHP Reappointment

- MEC – Governing Board Endorsement for Additional Privileges
- MEC – Governing Board Endorsement for Physician Reappointment and Privileges
- MEC – Governing Board Endorsement for AHP Appointment
- MEC – Governing Board Endorsement for Removal of Privileges
- Family Medicine Revision

8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS
BOARD COMMENTS, UPCOMING EVENTS, ETC. –

- Legislative Update AB 1300, AB 2024
- Upcoming Events

9.1 Announcement of Closed Session –none
2:26 pm – no business

2:26 p.m

10. ADJOURNMENT: There being no further business, at the hour of 2:26 p.m., President Hathaway declared the meeting adjourned. Next meeting September 28, 2016 – Fall River Mills